

## ISC meeting 10 (18 June 2018)

### Document 4b

#### MSU note on FTA 2017 AR Report

1. The CGIAR reporting templates for the 2017 exercise were provided by the SMO to the CRPs on 9 December 2017, a revised version was sent on 21 December 2017 and the guidelines to fill the templates and reporting on results indicators were sent on 4 May 2018. The templates and guidance for reporting, are available from the following website: <https://sites.google.com/cgxchange.org/cgiar-pbm-resources/home>
2. Templates were yet again made available too late by the CGIAR SMO. Planning templates were dispatched well after the CRPs conclude their planning discussions (typically during second semester of a year). Reporting guidelines were dispatched *4 months after the conclusion* of the 2017 exercise, when they should have been made available *before the start* of the 2017 exercise (so that people know ex-ante what data they will be asked to report).
3. The SMO understands that reporting will be partial this year for some Results indicators (Table D), due to the late release of the templates and associated guidance. It informed the Funders that this will be the case. Indicators #11 and #12 (Projected people/hectares) are not required for annual reporting in 2018, and indicator #C6 Altmetrics is not obligatory for CRPs not having means of collecting this information.
4. FTA has decided to move to the MARLO Management Information System effective 1<sup>st</sup> January 2018 for the planning. FTA 2017 reporting is still done all “by hand” outside MARLO.
5. The SMO publishes the CRPs Annual Reports on its website. The FTA’s Annual report will be published on FTA website as well. As a departure from previous practice, the SMO will not assess the quality of the Annual Reports. Only a CGIAR Annual Performance Report, compiled by the SMO using data from the CRPs annual reports, is sent to donors by the SMO. **FTA interaction with donors in 2018 will primarily focus on the 2018 POWB and priorities, as well as on the production of the 2019 POWB.**
6. The FTA 2017 AR, version of 11 June 2018, is provided in draft form for ISC feedback. **It needs to be sent to the SMO in final form for 17 July 2018.** This AR is not organized by priorities as these did not exist yet for the year 2017.
7. Following insistence of the CRP directors during the science leaders week (4-7 June 2018), it was decided that the templates for 2019 Planning and 2019 Reporting shall be frozen by 31 July 2018, i.e. 6 months before the start of the 2019 exercise. This is to allow sufficient lead time for the MARLO team to implement any change, and also to allow CRPs to do their 2019 planning during the second semester of 2018 knowing the planning templates.). We hope this will contribute to increase the quality of the reporting from now on.